

## **Minutes of Regular Meeting**

### **The Board of Directors Fort Cherry School District**

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A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, June 26, 2017, beginning at 6:30 PM in the Library of the Elementary Center located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

|                     |                       |
|---------------------|-----------------------|
| Mr. Louis Ursitz    | Mr. Christopher Lauff |
| Mrs. Jeanine Miles  | Mrs. Cynthia Gaskill  |
| Mrs. Jodi McKay     | Mrs. Melinda Errett   |
| Mr. Cory Matchett   |                       |
| Ms. Loretta Kendall |                       |

The following members were excused/absent:

Mrs. Tina Cottrill

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent  
Mrs. Jessica L. Drylie, Business Manager  
Mrs. Lori A. Cowden, Secretary to the Superintendent/Board Secretary  
Mr. John Smart, Solicitor, Andrews and Price

The following community members were present:

Lon Libert – Mt. Pleasant Twp.  
Erin Connors – Mt. Pleasant Twp.  
Wayne Roth – Mt. Pleasant Twp.  
Paul Spinden – Mt. Pleasant Twp.  
Patti Jacobs – Mt. Pleasant Twp.  
David Jacobs – Mt. Pleasant Twp.  
RB Hursh – FCEA  
Bonnie Anthony – FCEA  
Donna Mousourakis – FCEA  
Nicole Irvine – FCEA  
Megan Kelley – FCEA  
Matt Deveaney  
Brian Risacher  
Bill Ullom – Mt. Pleasant Twp.  
Jay LaRocka – Mt. Pleasant Twp.  
Beth Kramer  
Eugene Briggs – Mt. Pleasant Twp.

**I. Executive Session (6:30 PM)**

This session was for Personnel and Legal matters and ended at 6:45 PM.

**II. Call to Order, Pledge of Allegiance, and Roll Call**

By Whom: Mrs. McKay                      Time: 6:49 PM

Mrs. McKay called the meeting to order at 6:49 PM.

**III. Approval of Agenda - Regular Meeting of June 26, 2017**

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Miles                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Agenda of the Regular Meeting of June 26, 2017. Motion passed unanimously.

**IV. Presentations**

**A. Retiree/Tenure Recognition (7:00 PM)**

Dr. Jacoby recognized the retirees and the teachers getting tenure....she gave them each a certificate.

**V. Remarks by Visitors**

(As per FCSD Policy for Conducting Meetings of the Board of School Directors)

There were no Remarks by Visitors.

**VI. Action on the approval of Minutes - Regular Meeting of May 22, 2017**

- Special Meeting of June 12, 2017

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the Regular Meeting minutes of May 22, 2017 and the Special Meeting minutes of June 12, 2017. Motion passed unanimously.

**VII. Secretary's Correspondence**

There was no Secretary's Correspondence.

## VIII. Treasurer's Actions

### A. Action on the approval of Bills for Payment.

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Miles                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Bills for Payment. Mrs. McKay had some questions and Mrs. Drylie answered them. Motion passed unanimously.

### B. Action on the approval of the Treasurer's Report Account Summaries.

1<sup>st</sup>: Mr. Lauff                      2<sup>nd</sup>: Mrs. Miles                      Motion: 8-0

Mr. Lauff made a motion, which was seconded by Mrs. Miles that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously.

### C. Action on the approval of the Budget Control Reports.

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Matchett that the Board approve the Budget Control Reports. Motion passed unanimously.

## IX. Reports

### A. Board Reports

There were no Board Reports given.

### B. Solicitor's Report

There was no Solicitor's Report given.

### C. Superintendent's Report

Dr. Jacoby gave her report to the Board. Her report is attached to these minutes and is made an official part of these minutes.

## X. Old Business

### A. Action on the approval of Andrews and Price employing an independent appraisal consultant to review reassessment appeals at a cost not to exceed \$4,000.

1<sup>st</sup>: Mr. Matchett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mr. Matchett made a motion, which was seconded by Mr. Ursitz that the Board approve Andrews and Price employing an independent appraisal

consultant to review reassessment appeals at a cost not to exceed \$4,000. Ms. Kendall and Mrs. Gaskill had questions that were answered by Mr. Smart and Mrs. Drylie. Motion passed unanimously.

## XI. Finance

- A. Action on the approval of the adoption of the Total Tax Structure (Resolution #4 - 6/26/17).

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the adoption of the Total Tax Structure (Resolution #4 - 6/26/17). Motion passed unanimously.

- B. Action on the approval of the adoption of the 2017-2018 Budget and Setting of Real Estate Millage for the 2017-2018 fiscal year (Resolution #5 - 6/26/17).

1<sup>st</sup>: Mr. Matchett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mr. Matchett made a motion, which was seconded by Mr. Ursitz that the Board approve the adoption of the 2017-2018 Budget and Setting of Real Estate Millage for the 2017-2018 fiscal year (Resolution #5 - 6/26/17). Motion passed unanimously.

- C. Action on the approval of the adoption of the Homestead and Farmstead Exclusive Act (Resolution #6 - 6/26/17).

1<sup>st</sup>: Mrs. Miles                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Mrs. Miles made a motion, which was seconded by Mrs. Errett that the Board approve the adoption of the Homestead and Farmstead Exclusive Act (Resolution #6 - 6/26/17). Motion passed unanimously.

- D. Action on the approval to extend the natural gas contract with Direct Energy through Intermediate Unit #1 until August 2019.

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Miles                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve to extend the natural gas contract with Direct Energy through Intermediate Unit #1 until August 2019. Mr. Lauff had questions that Mrs. Drylie answered. Motion passed unanimously.

- E. Acknowledge the Administrative Employee Salaries for 2017-2018 school year.

The Board acknowledge the Administrative Employee Salaries for 2017-

2018 school year.

- F. Action on the approval of the prepared resolution regarding the proposed roof project at WACTC consistent with presented loan payment schedule from July 1, 2017 - June 30, 2023.

1<sup>st</sup>: Mrs. Miles                      2<sup>nd</sup>: Mr. Lauff                      Motion: 8-0

Mrs. Miles made a motion, which was seconded by Mrs. Miles that the Board approve the prepared resolution regarding the proposed roof project at WACTC consistent with presented loan payment schedule from July 1, 2017 - June 30, 2023. Motion passed unanimously.

## XII. Personnel

- A. Action on the approval of tenure for the following teachers:

Robert Baier  
Casey Deveaney  
Louise Hilty  
Brent Kramer  
Ashley Risacher  
Kristen Spellman  
Sara Zofchak

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the tenure for the following teachers:

Robert Baier  
Casey Deveaney  
Louise Hilty  
Brent Kramer  
Ashley Risacher  
Kristen Spellman  
Sara Zofchak

Motion passed unanimously.

- B. Action on the approval of the retirement and accompanied Memo of Understanding for a Voluntary Early Retirement Incentive of a Professional Employee.

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the retirement and accompanied Memo of Understanding for a Voluntary Early Retirement Incentive of a Professional Employee. Mr. Lauff had questions that Mr. Smart answered. Motion passed unanimously.

- C. Action on the approval to reassign an Administrative Employee from Central Office to Building Administration.

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Miles                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the reassigning of an Administrative Employee from Central Office to Building Administration. Motion passed unanimously.

### **XIII. Curriculum**

### **XIV. Textbooks and Supplies**

### **XV. Technology**

### **XVI. Athletics**

- A. Action on the approval of the increase in athletic event ticket prices to \$5.00 for General Admission and \$3 for Student Pre-sale.

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Miles                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles, that the Board approve the increase in athletic event ticket prices to \$5.00 for General Admission and \$3 for Student Pre-sale. Motion passed unanimously.

- B. Action on the approval of a Varsity Wrestling volunteer.

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Matchett that the Board approve Justin Lefebvre as a Varsity Wrestling volunteer. Motion passed unanimously.

- C. Action on the approval of a Jr. High Football volunteer.

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Matchett that the Board approve Justin Lefebvre as a Jr. High Football volunteer. Motion passed unanimously.

- D. Action on the approval of a Cheerleading volunteer.

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Matchett that the Board approve Maggie Kosky as a Cheerleading volunteer. Motion passed unanimously.

- E. Acknowledge the resignation of Erin Allison as the Jr. High Boys' and Girls' Cross Country coach.

The Board acknowledged the resignation of Erin Allison as the Jr. High Boys' and Girls' Cross Country coach and thanked her for her service.

## **XVII. Activities**

- A. Action on the approval of a donation from a student activity fundraiser to a local family in the amount of \$329.50.

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Miles                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve a donation from a student activity fundraiser to a local family in the amount of \$329.50. Motion passed unanimously.

- B. Action on the approval of a Majorette Sponsor from the Order of Merit List with a stipend of 4 units per Collective Bargaining Unit Contract (compensation will be \$478 per a unit with total of \$1912 for the 2017-2018).

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Matchett that the Board approve Katlyn DeHosse as the Majorette Sponsor from the Order of Merit List with a stipend of 4 units per Collective Bargaining Unit Contract (compensation will be \$478 per a unit with total of \$1912 for the 2017-2018). Motion passed unanimously.

- C. Action on the approval to purchase Captain and Co-Captain (2) Uniforms for the Majorette Team with cost not to exceed \$300 (current quote is \$258 to come out of General Fund Student Activity).

1<sup>st</sup>: Mrs. Miles                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Mrs. Miles made a motion, which was seconded by Mrs. Errett that the Board approve to purchase Captain and Co-Captain (2) Uniforms for the Majorette Team with cost not to exceed \$300 (current quote is \$258 to come out of General Fund Student Activity). Motion passed unanimously.

## **XVIII. Buildings and Grounds**

- A. Action on the approval of a 3 year service agreement with Johnson Controls to provide maintenance and service on the pneumatic control system (Cost starts at \$15,500 in year 1 and ends with \$16,126 in year 3. Budgeted in 17/18 SY).

1<sup>st</sup>: Mr. Matchett                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Mr. Matchett made a motion, which was seconded by Mrs. Errett that the Board approve a 3 year service agreement with Johnson Controls to provide maintenance and service on the pneumatic control system (Cost starts at \$15,500 in year 1 and ends with \$16,126 in year 3. Budgeted in 17/18 SY). Motion passed unanimously.

#### **XIX. Transportation**

A. Action on the approval of special education bus contracts.

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Miles                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve special education bus contracts. Motion passed unanimously.

#### **XX. Policy**

A. Action on the approval of Policy #103.1--Nondiscrimination of Qualified Students with Disabilities (2nd read).

1<sup>st</sup>: Mrs. Miles                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Mrs. Miles made a motion, which was seconded by Mrs. Errett that the Board approve Policy #103.1--Nondiscrimination of Qualified Students with Disabilities (2nd read). Motion passed unanimously.

B. Action on the approval of Policy #113.3--Screening and Evaluations for Students with Disabilities (2nd read).

1<sup>st</sup>: Mrs. Miles                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Mrs. Miles made a motion, which was seconded by Mrs. Errett that the Board approve Policy #113.3--Screening and Evaluations for Students with Disabilities (2nd read). Motion passed unanimously.

C. Action of the approval of Policy #113.4--Confidentiality of Special Education Student Information (2nd read).

1<sup>st</sup>: Mrs. Miles                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Mrs. Miles made a motion, which was seconded by Mrs. Errett that the Board approve Policy #113.4--Confidentiality of Special Education Student Information (2nd read). Motion passed unanimously.



- D. Action of the approval of Policy #140--Charter Schools (2nd read).  
1<sup>st</sup>: Mrs. Miles                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Mrs. Miles made a motion, which was seconded by Mrs. Errett that the Board approve Policy #140--Charter Schools (2nd read). Motion passed unanimously.

- E. Action of the approval of Policy #140.1--Extracurricular Participation by Charter/Cyber Students (2nd read).  
1<sup>st</sup>: Mrs. Miles                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Mrs. Miles made a motion, which was seconded by Mrs. Errett that the Board approve Policy #140.1--Extracurricular Participation by Charter/Cyber Students (2nd read). Motion passed unanimously.

- F. Action of the approval of Policy #146--Student Services (2nd read).  
1<sup>st</sup>: Mrs. Miles                      2<sup>nd</sup>: Mrs. Errett                      Motion: 8-0

Mrs. Miles made a motion, which was seconded by Mrs. Errett that the Board approve Policy #146--Student Services (2nd read). Motion passed unanimously.

## XXI. Miscellaneous

- A. Action on the approval from David Narigon, sixth grade teacher, to host the 17th annual Sixth Grade Science Camp Weekend from Friday, May 18, 2018 through Sunday, May 20, 2018.  
1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the request from David Narigon, sixth grade teacher, to host the 17th annual Sixth Grade Science Camp Weekend from Friday, May 18, 2018 through Sunday, May 20, 2018. Motion passed unanimously.

- B. Action on the approval of the agreement with SPHS C.A.R.E. Center at no cost to the District.  
1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the agreement with SPHS C.A.R.E. Center at no cost to the District. Motion passed unanimously.

**XXII. Executive Session.**

This item was not held.

**XXIII. Adjournment**


1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mr. Ursitz

Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz to adjourn the Regular Meeting of June 26, 2017. Motion passed unanimously and the Board adjourned at 7:57 PM.

  
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Jodi McKay, Board President

  
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Lora A. Cowden, Board Secretary  
Jessica Dylie